**Location:** WebEx link to Baghdad, Erbil and Basrah

**Time:** 12:30 – 13:30

**RCC4:** Cornelius Weira –Shelter Cluster (IOM); Munir Ali – IOM; Maytham Thaer –Caritas; Layth Al Al-Azzawi-UNHCR; Bassim Al Tameem- UNHCR; Manar Al Jassas ; Marion Chranudic – PUI; Ehab Hassan\_PUI; Selam Adnan- IOM

**Erbil**: Michel **–** IMO Shelter Cluster; Gabriel Mathieu – IMO CCCM

**Basrah:** Elaf Kandouo–UNHCR; Amer Sandon-UNHCR

**Kirkuk:** Focal Point

**Summary of Action Points:**

| **No.** | **Action points from the meeting (27th September 2017)** | **Who:** | **Completed by When:** |
| --- | --- | --- | --- |
|  | Partner’s reminded to share winterization plans. Stocks and pipeline | All Partners  | 11th October 2017 |
|  | The Cluster to share Humanitarian Profile once it’s received from OCHA. | Shelter Cluster IMO | ASAP |
|  | DRC to nominate alternate Shelter Cluster Volunteer based in Tikrit and share names with Center and South Cluster Coordinator and Tikrit based Coordination Forum | DRC | 11th October 2017 |
|  | Cluster to share the Western Anbar 3Ws for Partners to highlight individual response areas. | Cornelius  | 11th October 2017 |
|  | Center and South Shelter Cluster Coordinator and UNHCR Focal Points to draft a letter to MODM to request information on tent replacement and any other shelter interventions by MODM | Bassim /Cornelius | 11th October 2017 |

**Minutes:**

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| --- | --- | --- |
| Agenda Item | KKey Points | Action points |
| 1. **Review of minutes of previous meeting**
 | * Partners reviewed and endorsed the last cluster meeting minutes with some one minor change on the minutes shared on the last action point to read “Shelter and NFI Focal Points to share MOMD reports on tent replacement activities”
* Reminder to Partners to share Winterisation Plans
 | * Partner’s reminded to share winterization plans. Stocks and pipeline
 |
| 1. **Information Management Updates**
 | 1. Achievements Jan. – Aug. 2017
* Out of the overall target of 2.3 million, 1,601,640 people have been assisted with non-food items kits; 678,402 of which have also benefited from shelter interventions. The coverage for non-food items kits stands at 69% of the cluster target; and the coverage for shelter stands at 29% of cluster target.

From the total reached beneficiaries.* 1,584,348 of vulnerable people were provided with safe and appropriate critical life-saving non-food items, 465,366 of which benefited from appropriate emergency shelter interventions in first line response.
* In second line response, 203,982 people were assisted with shelter upgrade and basic repair interventions including 17,292 people with critical life-saving non-food items replenishment.
* 9,054 people were assisted in full cluster response which consist of expand safe, dignified shelter and housing options in accordance with the cluster agreed standards, however major gaps remain at governorate level
1. The Shelter Cluster presented the Severity Map and related data & indicators to the SAG on 14 Sept.17 for review and approval.
2. 2018 HNO/HRP

On 24Sept.17 SAG approved Severity Map was shared with OCHA.Clusters are waiting for the Humanitarian Profile to populate their 2018\_Cluster PIN.  | * The Cluster to populate the 2018 PIN once the Humanitarian Profile is received from OCHA.
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| 1. **Hawiija Response Updates – (Needs and Gaps)**
 | * A gap of 1,500 tents exists: for Baseteen 2 (1,000 tents) and Al Alam\_5 (500 tents).
* Baseteen 1 & 2 will require civil works to improve the drainage before the upcoming winter. The Cluster has approached IOM if they can provide this support with possible funding from IHPF (If necessary).
* There is an overall gap of 13,246 winter top up kits required for the Hawiija response. UNHCR will provide 3,200 fully winterised kits for Samra camp.
* An overall gap of 1,220 basic NFI kits for Karamah and Alam\_5 camps exists.
* DRC will volunteer an alternate shelter Cluster Focal Point to support Maher from UNHCR.
 | * DRC to nominate alternate Shelter Cluster Volunteer based in Tikrit and share names with Center and South Cluster Coordinator and Tikrit based Coordination Forum
 |
| **4. Western Anbar Response Updates – (Needs and Gaps)** | * The Cluster has shared a 3Ws matrix for Western Anbar Influx for Partners to indicate where they intend to respond
* UNHCR to cover all UNHCR built camps with CRIs, and Tents for new arrivals
* MODM camps will be supported by the remaining Shelter Partners in Center and South to cover the remaining 1,884 existing plots in MODM camps in AK, HTC and AAF.
* Extension of Kilo 18 has been completed with 576 tents, already to full capacity. ISF transfers of new arrivals to AAF and HTC continue
* Partners reminded to ensure winterised kits are provided given the impeding winter season.
* There are reports of selling of NFI items, by beneficiaries, Partners were encouraged to conduct Post Distribution Monitoring to try and understand why beneficiaries are selling off NFI items. May be consider cash programming where markets exist.
 | * Cluster to share the Western Anbar 3Ws for Partners to highlight individual response areas.
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| **5. Tent Replacement (Kilo 18, AAF camps etc.)** | * The Cluster will update tent replacement figures after obtaining MODM reports on what has been done so far
* Cluster will request for the tent replacement data from MODM officially through official letter.
 | * Center and South Shelter Cluster Coordinator and UNHCR Focal Points to draft a letter to MODM to request information on tent replacement and any other shelter interventions by MODM
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| 1. **Winterisation / Climatisation Guidance Vrs6**
 | * **T**he Cluster shared the Winterisation Guidance Vrs 6 currently under SAG review. The Final version will be published around end of September.

The same document can be found on this link: <http://sheltercluster.org/iraq/library/technical-support-and-design> |  |
| 1. **Governorate Updates**
 | **UNHCR.****Anbar:** * Distributed 587 CRI kits for new arrival IDPs in AAF, K18 and HTC camps 35, 8,9,10.
* Installed 606 tents for new arrival inside camps in HTC, AAF and new extension at K18.
* Completed extension of camp at K18 with capacity of 576 tents.

**Salah a din:*** Distributed 269 CRI kits for new arrival IDPs in Shahmawa, Karama camp and in Al-Alam 1,2 camps

 IOM * Distributed 795 summer supplementary NFI kits (bed sheet, plastic cool box, plastic mat and rechargeable fan) new arrivals in Habbaniya Tourist City camp.
* Distributed 500 NFI kits to the vulnerable IDP families in Heet (out of Camps):
* Distributed 500 NFI kits to IDPs ( out of camp ) in Haditha this included Bed sheet, Gas cooker, Hygiene Kit, Jerry Can, Kitchen Set, Mattresses, Nylon rope, Pillow, Cool box, Plastic mat, Plastic Sheet, Rechargeable fan, Rechargeable light, Sewing kits and Towels.
* Distributed 1600 small NFI kits to the IDP families living in camps in AAF
* Distributed 1500 Full NFI Kits to displaced people in Ramadi (out of Camps).
 |  |
| 1. **A.O.B**
 | IHPF allocations for Hawiija Response * Baseteen 2tent Installation and drainage( Baseteen 1&2) - $ 0.6 Mn
* NFI Kits &Winterisation and winter top up kits ( Kirkuk and SAD)- $ 2.15 Mn
* SOK ( Shirqat and Kirkuk) -$ 0.25mN
* Total $ 3.0 Mn
* Only 3 Proposals expected on the three different lines ; Consortiums encouraged
* Deadline for submission 7th October 2015; 23.59
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 ***Next Meeting: TBC.***