

## Minutes of Shelter/CCCM/NFI Cluster Meeting

**Venue:** UNHCR Office in Sana'a.

**Date/Time:** Thursday, July 30, 2015 at 14:00.

**Participants:** AlSajeen Association, CSSW, Education Cluster/UNICEF, Engaz for development, Hope of Life Foundation, Humanitarian Forum Yemen, Life makes hope, Nassaem AlKhair, NRC, Qatar Charity, Sama Al-Yemen Foundation, SDD, Seeds Association, UNICEF, VHI, Wethaq

Agenda	Issues discussed	Action required	Responsible Agency	Deadline
<b>Review of minutes and action points from previous meeting</b>	<p>Minutes from the previous meeting were reviewed with the following pending action points:</p> <ul style="list-style-type: none"> <li>- YRC to share the available NFI/Shelter stocks in their warehouse across the country with the cluster.</li> <li>- Cluster team to share the draft of the updated cluster strategy for 2015 and the SOPs/Criteria for the distribution of NFIs and Emergency Shelters assistance and the provision of cash for rental subsidies.</li> <li>- Cluster team to organize an ad-hoc meeting for partners interested to join voluntarily on the NFIs post distribution exercise. Cluster team to share the form which was previously agreed.</li> </ul>	<p>1. Partners required to share information about their responses since the beginning of March till date by Thursday (6<sup>th</sup> of August) as an extension for the deadline.</p> <p>2. Partners to help populate the matrix of the collective centres and settlements by providing information.</p>	<p>Partners</p> <p>Partners</p>	<p>Thursday , Aug. 13, 2015</p> <p>ASAP</p>
<b>Partners</b>	Partners participated in the meeting highlighted the following updates:			

<p><b>Update</b></p>	<p><b><u>Achievements:</u></b></p> <p><b>Humanitarian Forum Yemen:</b> Conducted MIRA assessments in Ibb (Dhi Sufal, AIDhihar and AlSadah districts) and Hadramaut (AIDes and Al Shahaar districts). The assessment reports are under preparation. The main findings of those needs assessments that there huge needs for NFIs (especially for blankets and mattresses). The areas with high needs for NFIs are in AIDhihar and AlSadah districts, Ibb since most of IDPs are living in schools where some families did not receive any assistance and others received inadequate assistance which did not respond to their needs.</p> <p><b>CSSW:</b> assisted 40 HHs with NFIs (blankets, mattresses and kitchen sets) in AIDhihar and AlMashanah districts, Ibb. CSSW continued to provide shelter for 110 HHs in Sayon district, Hadramaut Governorate. CSSW highlighted the point of the possible assistance which could be provided by the cluster to the returnees in areas i.e. in Aden.</p> <p><b>Sama AlYemen:</b> conducted needs assessments in Marib and AlJawf. Currently the organization is following up with the cluster to respond in Marib with NFIs will be provided by UNHCR for 3,286 HHs/ 22,946 people. Sama AlYemen is currently conducting assessments in Taiz and Ibb through their local partnes.</p> <p><b>Seeds Association:</b> undertaking needs assessments in Marib, AlJawf, Albayda, Taiz and Hajjah jointly with their local partners.</p> <p><b>AlSajeen Association:</b> has lists of prisoners who their families are displaced. The association will share those lists (60 HHs) with the Executive Unit for IDPs.</p> <p><b>Relief National Program:</b> provided NFIs for IDPs residing in AlMagd school in Amanat Al Asimah.</p>	<p>Cluster team jointly with HFY to follow up with ICRC and YRC to provide information on the areas which were covered/planning to cover by NFIs along with information on the items distributed.</p> <p>HFY, WETHAQ and Seeds Association to ensure proper coordination on the lists of beneficiaries and the targeted areas.</p>	<p>Cluster team</p> <p>HFY, WETHAQ, SEEDS</p>	<p>This month</p> <p>This month</p>
----------------------	--	--	---	-------------------------------------

	<p><b><u>Planned Activities:</u></b></p> <p><b>Humanitarian Forum Yemen:</b></p> <ul style="list-style-type: none"> <li>- Conduct MIRA assessment in Taiz.</li> <li>- Distribute NFIs for 700 IDPs families in AlAzarek, Jahaf and Qatabah districts in AIDhale’e Governorate. The content of the package was selected based on needs assessment conducted which identified the needs of the IDPs families.</li> </ul> <p><b>NRC:</b> Planning to distribute 1,000 NFIs kits and 400 ES kits in addition to 600 HHs to be provided with cash for rental subsidies in Hajjah; 200 NFIs kits and 200HHs to be provided with cash for rental subsidies in Amran; 400 ES kits in Dhamar.</p>			
<p><b>“Updates in the Humanitarian Pause”</b></p>	<p>Cluster team presented the achievements and challenges faced by cluster partners in “Humanitarian Pause 2”. Partners expressed that there were no pause since it did not scale up cluster interventions to new/inaccessible areas especially in the conflict areas.</p>			
<p><b>IDPs in schools</b></p>	<p>Education Cluster Coordinator briefed participants on the challenges facing students in attending schools especially in this critical situation of the country. He mentioned about the schools which are hosting IDPs and proposed to discuss the possibility of relocating IDPs from schools to alternative locations such as sport complex, unused public buildings, etc.</p>			

	<p>The participants from the Shelter prospective stressed on the importance of none-evacuation of IDPs out of schools without long-term shelter solution and suggested different modalities/solutions which are appropriate for certain governorate to assure protection and dignity of the IDPs families. Some of the proposed solutions which can be discussed further are the following:</p> <ul style="list-style-type: none"> <li>- Re-locating IDPs to alternative locations such as sport complex, unused public buildings, etc. but it should meet the minimum sphere standards. This should be done in coordination with local authorities and ExU.</li> <li>- Provision of cash for rental subsidies for longer term.</li> <li>- Provision of ES kits/tents in rural areas.</li> <li>- Re-grouping IDPs in schools to free up some schools.</li> <li>- Any other solutions found to be appropriate after consultations with the beneficiaries.</li> </ul> <p>In the meeting, NRC was seeking the advice of the Cluster partners about providing rental subsidies to the IDPs residing in schools for 3 months through their fund which was received from the reverse allocation to help on providing adequate shelters for those IDPs in schools and give the opportunity for students to undertake their exams. The participants were not recommending the implementation of this approach as 3 months is very short-duration for which the subsidies would be paid taking into consideration the current emergency situation there, instead it was recommended either to provide the rental subsidies for 6 months or to target IDPs who are already renting houses and cannot afford to continue with the rent payment.</p>			
<p><b>Gender discussion</b></p>	<p>The participants discussed the gender prospective in conducting assessments to the delivery of the humanitarian response, monitoring and reporting. The below some of the points discussed in their regard:</p>			

	<ul style="list-style-type: none"> <li>- Partners are ensuring equal participation of men and women at all levels of the projects.</li> <li>- Participation of women in the assessments and distribution teams is mandatory.</li> <li>- Partners are ensuring appropriate site for the distributions of humanitarian response; some partners are dividing the lines of distributions for women, men and most vulnerable individuals separately; other partners are planning distributions with special days only for women headed households and other days for men headed households. Overall, distributions are conducted for specific number of beneficiaries being called to collect their assistance to avoid crowd and any other risks also distribution site are selected carefully away from direct sun light, rains, etc.</li> <li>- Responses are provided equally to women and men headed households.</li> <li>- Assessments reports are including the views and opinions of men and women respectively.</li> </ul>			
<p><b>AOB</b></p>	<p><b>Coordination</b></p> <p>The Cluster discussed the importance of coordinating members planned interventions with the National Cluster and Sub-National Clusters respectively at early stage rather than communicating responses only to the Cluster to ensure better coordination of responses and avoid duplication of cluster humanitarian interventions. Additionally partners are supposed to coordinate/communicate with humanitarian actors and local authorities planned interventions and lists of beneficiaries.</p>			

## List of Participants:

Agency	Name	Title	Phone No	Email
Cluster Team	Monir AlSobari	Senior Cluster Coordination Associate	712225045	<a href="mailto:AlSobari@unhcr.org">AlSobari@unhcr.org</a>
CSSW	Walid Maheob	Emergency Coordinator	777744163	<a href="mailto:walidalshamiri@hotmail.com">walidalshamiri@hotmail.com</a>
Qatar Charity	Ramy AlMansoob	Structural projects Director	777161166	<a href="mailto:Rmansoob@qcharity.org">Rmansoob@qcharity.org</a>
Sama Al-Yemen Foundation	Amjad Behaider	Finance and Admin Manager	777908589	<a href="mailto:amjad.msb@gmail.com">amjad.msb@gmail.com</a>
UNICEF	Amal Al-Ashtal	Social Protection Officer	712223128	<a href="mailto:aalashstal@unicef.org">aalashstal@unicef.org</a>
VHI	Shokree Al-Dubai	Project Assistant	733162020	<a href="mailto:Shokree.al-dubai@vision-hope.org">Shokree.al-dubai@vision-hope.org</a>
Wethaq	Munia Mohammed	Project Designer	770933274	<a href="mailto:Monia.thabet@yahoo.com">Monia.thabet@yahoo.com</a>
AlSajeen Association	belqis Aldaelami	Manager of women section	774927366	<a href="mailto:dailmi.b@gmail.com">dailmi.b@gmail.com</a>
SDD	Samia AlAbaid		733357666	<a href="mailto:SSD.yemn@gmail.com">SSD.yemn@gmail.com</a>
Hope of Life Foundation	Zaid Khaled Hannaf		733938838	<a href="mailto:zaidhannaf@gmail.com">zaidhannaf@gmail.com</a>
Engaz for development	Ahmed Abdulbari	Liason Officer	712009842	<a href="mailto:ariqi08@gmail.com">ariqi08@gmail.com</a>
Seeds Association	AbdulRahman Shammar	Project Manager	772125315-	<a href="mailto:abdulrahman.shammar@gmail.com">abdulrahman.shammar@gmail.com</a>

			71410061	
Nassaem AlKhair	Asmaa Shaiban	Chairperson	770277215	<a href="mailto:nasseamalkir@gmail.com">nasseamalkir@gmail.com</a>
Humanitarian Forum Yemen	Noha Al Erayani	Executive Manager	777432242	<a href="mailto:noha.yehya@gmail.com">noha.yehya@gmail.com</a>
Life makes hope	Nabilah AlKumaim	Executive Director	733153265	<a href="mailto:Lmmp12345@yahoo.com">Lmmp12345@yahoo.com</a>
NRC	Yahya Sharafuddin	Acting WASH & Shelter PM	772111525	<a href="mailto:Yahya.sharafuddin@nrc.no">Yahya.sharafuddin@nrc.no</a>
Education Cluster/UNICEF	Abdullah Mudhesh	Cluster Coordinator	712223022	<a href="mailto:amodhesh@unicef.org">amodhesh@unicef.org</a>