Shelter / NFI / CCCM National Cluster SAG/CCCM Meeting Minutes

Venue: UNHCR Office in Sana'a

Date/Time: 10 September 2017 at 12:20 – 13:15

Issues discussed	Action required/carried out
1. IDPs Hosting Sites (CCCM) Baseline Assessment and Response Plan The Cluster Coordinator presented a progress of the implementation of the IDPs Hosting Sites Baseline Assessment and a set of the Capacity Response Strategy: a. Prioritize IDP Sites and advocate for Inter Cluster support for Site Coordination & Site Focal Points (SFP) support. b. Site Management learning gap analysis to prioritize capacity building support - SFP (ExU) and NNGOs c. Advocacy with CCCM Global Partners (UNHCR, NRC, DRC, ACTED, IOM) to deploy qualified CCCM staff as resource. d. Engage with OCHA YHPF and other funding instruments to be more flexible on the selection of Partners, especially NNGOs. Promote CCCM integrated approaches in the YHPF 2017 second allocation and the YHRP/HNO 2018 to get political buy in and visibility. e. Advocate with Donor Organizations (ECHO/DFID) to fund CCCM expert positions in Partner organizations - focus on international staff in national NGO's to build organizational capacity and resource for Shelter/NFI/CCCM Cluster. f. Provide Site Management and coordination support to Dahadh IDP spontaneous settlement in Khamir district, Amarn Governorate to demonstrate the effectiveness of the concept and identify lessons learned. g. Communications Strategy? – Cluster wide but focusing on IDP hosting Sites? **The following points raised by the SAG members:** CSSW - Collaboration with other partners - Expend the list of HPF - Focus in new NGOs especially who are interested to undertake CCCM activities - Share experiences, lessons learned and best practices. DRC - Housing plan for IDPs particularly in IDPs hosting sites. - Struggle on getting access to sites in sensitive areas. - CCCM prioritization / Inter-cluster coordination i.e. if a partner providing food in a site will be aware of other needs. - The organization in interested to expand their CCCM program.	

LMMPO - Work with ExU to make them understand where and why we providing interventions also the humanitarian organizations roles to support and not to manage IDPs hosting sites. It is an ongoing process to make authorities continuously informed. - Local authorities evicted the established IDPs hosting sites committees when they started to claiming their rights/ for services. **ADRA** - There is a gap on providing guidance to implement the IDPs Hosting Site Monitoring exercise. - Very few partners are working in AlJawf. - The organization is not interested to expend their CCCM programs. **SAMA** - It is crucial to make local authorities and partners understand the term site management / site monitoring. - It is challenging to work in Governorates that are under control of different parties.	
2. **Funding priorities – HPF 2017 SECOND ALLOCATION AND HNO/HRP 2018** 1. **Shelter Minimum Package** • People in outdoor and informal settings and people in in abandoned, unfinished or public buildings receive basic shelter materials (tents, tarpaulins, plastic sheeting, poles, ropes) • People in abandoned, unfinished or public buildings receive sealing off kits (plastic sheeting, wood, tools, nails, ropes, clear sheet) • Advocacy for immediate access to safety & safe location of IDP hosting Sites • Facilitating access to services by carrying out mapping exercises, information sessions and referrals • Establish a clear site management structure- considering Gender balance • Establish systems for IDPs to access services within the site • Establish of Site Representative Committee 2. **NFI Minimum Package** • Basic/minimum NFIs are provided to people in in outdoor and other informal settings and to people in in abandoned, unfinished or public buildings, and in "formal managed" sites and settlements. • People in abandoned, unfinished or public buildings receive sealing off kits • People in outdoor and other informal settings, in abandoned, unfinished or public buildings, and in "formal managed" sites and settlements receive basic NFI support in terms of replenishment of	**CCT will share the Minimum stand package to all cluster partners for comments.** **CCT will update the winterization plan and will share with cluster partners for comments.**

acclimatisation items blankets/ clothing, kerosene distributions, through cash/ vouchers.

3. **IDP Hosting Sites (CCCM) minimum package**
- Site monitoring carried out and minimum services are ensured and/or advocated for
- Demographic information disaggregated by sex and age to an agreed reporting cycle is regularly collected
- Site management support (to the authorities) structure minimally in place through roving teams
- All IDPs in displacement sites have access to shelter
- All IDPs in displacement sites have access to at least one NFI distribution in the last three months
- IDP population has access to potable water supply within walking distance
- Number and percentage of displacement sites where IDP population has access to WASH infrastructure.
- Number and percentage of displacement sites with food/nutrition needs where at least one food distribution has taken place within the past month
- Number and percentage of displacement sites that have functioning health services within walking distance that IDP populations can attend

List of Participants

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