

Topic	Outputs	Timeline	Resource Persons / Organisations
Coordination, Operational Setup	PO MOU for district level activities + ToRs for activities <ul style="list-style-type: none"> Standard MoU and ToRs for core TA and T activities to be provided by POs MoU can be expanded based on additional activities that POs may be delivering Common MoUs/ToRs are intended to support PO programme planning, provide predictability for the GoN and communities, streamline administrative approval and monitoring and reporting processes, and ensure quality of interventions across the EQ affected districts Common MoUs/TORs are also intended to reinforce coverage and balance in the levels of assistance across the EQ affected districts 	1 st draft by mid-October	Shelter Cluster, UN Habitat, IOM, CARE (review process will include all RRWG members)
	PO MOU for VDC level activities + ToRs for activities <ul style="list-style-type: none"> As above but focused on VDC level activities 	1 st draft by mid-October	Shelter Cluster, UN Habitat, IOM, CARE (review process will include all RRWG members)
	Draft TA programme doc – overall <ul style="list-style-type: none"> Framework for overall technical assistance and training programme 	Before start of festivals (mid-October)	Shelter Cluster, UN Habitat, IOM (review process will include all RRWG members)
	Draft TA programme doc – districts <ul style="list-style-type: none"> As above but for district level 	Before start of festivals (mid-October)	Shelter Cluster, UN Habitat, IOM (review process will include all RRWG members)
	District level orientations to POs <ul style="list-style-type: none"> To ensure that work of RRWG is well understood at district level and that district level input can be included and provide direction 	Start after festivals	Shelter Cluster, UN Habitat, IOM
	Central level orientation to DFPs and HCs <ul style="list-style-type: none"> Meeting with current DFPs and HCs to update on RRWG Ensure they are able to support similar discussions in districts Identify key roles of DFPs and HCs to support RRWG workplan from districts N.B. not all current SC DFPs and HCs will remain for recovery and reconstruction but during 	27 th September	Shelter Cluster, UN Habitat, IOM

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	transition phase SC DFPs and HCs have very important role to play		
	Follow up to recovery and reconstruction survey <ul style="list-style-type: none"> Mapping to VDC level Greater level of detail regarding current and planned activities Local partners Further clarification on funding 	Ongoing process, present up to date information at RRWG meeting on 28 th October	Shelter Cluster
	District plan format <ul style="list-style-type: none"> Coordination plan for DFPs, establish collective targets, who is working where, what are they doing, resources, etc. Same template, framework for all districts so can compare across all districts 	Before end of year	Shelter Cluster, UN Habitat, IOM
	Working group reporting format <ul style="list-style-type: none"> Form of accountability for RRWG, document inputs and what has been achieved as a group Regularly update workplan and targets 	1 st draft by 28 th October	Shelter Cluster, UN Habitat, IOM
	Format for field progress reporting	1 st draft by mid-October	Shelter Cluster, UN Habitat, IOM
Supply Chain	Environmental and natural resource management strategy	1 st draft by end 2015	GIZ, SDC, NSET, WWF
	Livelihood strategy (need to consider urban and rural contexts, tie into training strategy)	1 st draft by end 2015	Mercy Corps, IOM, Build Change, UNDP, CARE
	Local business development strategy (need to consider urban and rural contexts)	1 st draft by end 2015	UNDP, UN Habitat, IOM, CARE (secondment to Shelter Cluster)
	Format for price / market monitoring <ul style="list-style-type: none"> Format for RRWG members (and others) to collect 	Format prepared by mid-October, testing and refinement up to end of year	Shelter Cluster, IOM, UN Habitat, Save the Children, CARE (secondment to Shelter Cluster)
	Review of shelter cash response <ul style="list-style-type: none"> Identify lessons to inform shelter cash response in future responses in Nepal and other countries Prepare guidance / recommendations on cash for shelter Provide input to GoN / IFI discussions regarding disbursement of the reconstruction subsidy, financial inclusion 	By end 2015	CARE (secondment to Shelter Cluster)
Technical standards, guidance, and training	Early recovery info materials <ul style="list-style-type: none"> IEC materials being prepared on variety of topics including improving temporary shelter, safe 	Before start of festivals (mid-October)	Shelter Cluster TWG (already running)

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	demolition, salvage of materials, 10 key messages for Build Back Better		
	Conservation and Heritage guidance	1 st draft by end 2015	UNESCO, UN Habitat, GIZ
	Repair and retrofit info materials <ul style="list-style-type: none"> Information materials for households / masons / engineers on options for repair and retrofit 	By end 2015	NSET, Build Change, CoRD, CRS, Miyamoto
	Technical standards and specifications	On-going process	DUDBC Technical Working Committee
	Capacity building and training strategy	Before start of festivals (mid-October)	DUDBC, NSET, Build Change, IOM, Tearfund, CRS
	Vocational training strategy	Before start of festivals (mid-October)	DUDBC, CTEVT, NSET, Build Change, Medair
Social and Community	Social Mobilisation capacity building and training strategy	Before start of festivals (mid-October)	Shelter Cluster, IOM, UN Habitat, NSET, CRS
	Social mobilisation curricula and guidelines	Before start of festivals (mid-October)	CARE, CRS, IOM
	Social mobilisation training for PO staff	Start after festivals	CARE, CRS, IOM
	Proposal for PASSA training of PO staff <ul style="list-style-type: none"> Based on existing capacities within RC, HfH, CARE, e.g. no. of trained trainers, possibilities in terms of training further trainers, existing materials 	By 30 th September (present at RRWG meeting)	Red Cross, Habitat for Humanity, CARE
	PASSA training for PO staff	Start December 2015	Red Cross, Habitat for Humanity, CARE
	Guidance for 'community resilience projects' <ul style="list-style-type: none"> Framework for implementation of small community resilience projects Aimed at supporting settlements, communities with recovery and reconstruction beyond housing Could be things of cultural, social importance (e.g. reconstruction of temples, schools), could be DRR (e.g. retaining walls, infrastructure improvement), etc. 	Before start of festivals (mid-October)	Shelter Cluster, IOM, UN Habitat, Pact Inc., UNDP
	Guidance for inclusion <ul style="list-style-type: none"> Social, economic, health related vulnerabilities Provide guidance to POs on how to address inclusion through TA and T activities Mapping of organisations already working on this, available tools, etc. 	Before start of festivals (mid-October)	Protection cluster, Red Cross, IOM, CARE, Handicap International, CBM, Help Age, Medair

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Communications and Outreach	Mass communications strategy for safer and sustainable reconstruction	Before start of festivals (mid-October)	CwC WG, SDC, NSET, Build Change, Red Cross Internews, BBC Media Action, CARE
	Field communications strategy for safer and sustainable reconstruction	By end of 2015	CwC WG, SDC, NSET, Build Change, Red Cross Internews, BBC Media Action, CARE, Tearfund
	Printing of communications materials (e.g. sample materials, for fixed information at technical assistance centres, etc.)		CwC WG, SDC, Red Cross, Internews, BBC Media Action
	Create links with existing community feedback mechanism under CwC WG	On-going process	CwC WG, Shelter Cluster, IOM, UN Habitat
	FAQs collection	On-going process	Shelter Cluster, UN Habitat, IOM (Qs collected from all RSWG members)
	Communications training curricula for PO staff	After festivals (mid-November)	CwC WG, SDC, NSET, Red Cross, Internews, BBC Media Action
	Communications training for PO staff	Start December 2015	CwC WG, SDC, NSET, Red Cross, Internews, BBC Media Action
Reporting, Monitoring and Evaluation	KAP baseline survey format	By mid-October 2015	NSET
	KAP baseline data collection	By end of 2015	All partners
	KAP baseline data analysis	By end January 2015	Shelter Cluster, IOM, UN Habitat
	Information management system for TA and T	Proposed system in place by end 2015, testing and revision up to end of February 2016	IOM, Shelter Cluster
	Framework for collective M&E	By end of February 2016	IOM, UN Habitat, Shelter Cluster, CRS
HLP	Desk review of existing resources, references	Complete by 30 th September, present findings and recommendations at next RSWG meeting	Victoria Stodart (IFRC), Ibere Lopes (IOM), Ram Danuwar (CARE), UN Habitat
	Linkage with Protection Cluster		
	Recommendations for further outputs required		
Urban	Urban assessment <ul style="list-style-type: none"> Assessment of urban contexts to provide additional insight required for development of strategy Will back up information from 1st and 2nd rounds of Shelter Cluster assessment, which provides overall picture but does not look specifically at urban context 	By end of 2015	UN Habitat, UNESCO, Red Cross, Lumanti, NSET, IOM, Habitat for Humanity
	Urban Strategy for Technical Assistance and Training (will be prepared based on findings of urban assessment)	By end February 2016	UN Habitat, NSET, Red Cross, Lumanti, IOM, Habitat for Humanity, Build Change