**SAG Meeting Notes**

**Date and time:** Friday, 5 May 2017. 14h00-15h00 Geneva time

**Participants:** ACTED, CARE, NRC, CRS, IFRC, InterAction, IOM, Save the Children, UNHCR, World Vision International.

**Excused**: Habitat for Humanity, UN-Habitat

1. ***Welcome, revision of minutes from previous meeting and approval of the agenda.***

Went through the Decisions and Actions of the last SAG Meeting to review progress.

One point was added to the AOB: Panel for the Shelter Projects launch event.

**Decisions and Actions:**

1. Agenda is approved with no further changes. AOB noted to be discussed at the end.
2. Minutes of the SAG March teleconference were approved and will be uploaded to the website.
3. Shirin to update the “pending decisions and actions” table and include a revision of these in the next SAG teleconference agenda
4. ***Update on ECHO.***

While we have not received any news from ECHO yet, the decision on funding is going to be imminent.Nearly all SAG members have already completed the **prioritisation tool,** which can be found[here](https://docs.google.com/spreadsheets/d/1WuYtbmUJAfhPW_FSwOgSRAlgb_p7EAuuaeKGyJe7W_o/edit?usp=sharing). Attached are the documents that we propose for the call for expressions of interest and the selection of partners. As agreed the system is very similar to the one used in 2015 with the exception that all items will be included in the call for expressions of interest and that a webinar will be organized to clarify the process.



The final amount against each activity may change based on the finally approved budget. The revised budget once we have the final approved amount will be based on the prioritization table. This can be done in several ways (removing low ranking activities, reducing the budget proportionally to their ranking, etc.). A few options will be shared by email with SAG members with short deadlines.

The EoIs will only be requested and submitted once we know the final approved amount and how much the SAG decides to allocate to each activity on the basis of the total available budget.

**Decisions and Actions:**

1. SAG members which have not done so yet to input their priorities in the ECHO proposal prioritization tool ([here](https://docs.google.com/spreadsheets/d/1WuYtbmUJAfhPW_FSwOgSRAlgb_p7EAuuaeKGyJe7W_o/edit?usp=sharing))
2. SAG members are welcome to contact UNHCR or ask for a dedicated meeting or more time during the SAG meetings if additional information or feedback on the ECHO process is required.
3. SAG members to review Selection Criteria in the EoIs template and send comments back to UNHCR by end of next week (May 12).
4. ***Donor Consultation Group meeting.***

The World Bank has answered our request positively so we are proposing to have the first SAG-DCG meeting on **1 June at 3.30pm Geneva time**. The invitation has not been sent to the donors yet.

There may be other donors better placed to participate or contributing more funding for the sector than those initially selected. It would be good to review FTS and CERF and identify those donors and contact them to see if they would like to engage. For some of these potential DCG members we don’t have a counterpart or we don’t know who it is yet.

This is not to delay or stop the proposed teleconference with the initial group identified, which should go ahead at the same time as SAG members continue to identify and suggest other potential donors that should also engage. The purpose of the DCG is not so much to seek funding but to align policy and advocacy concerns between the GSC and major humanitarian shelter donors.

**Decisions and Actions:**

1. The first SAG-DCG Meeting to take place on June 1 at 3.30 pm Geneva time. Agenda, venue and dial-in details to follow. Input for the agenda to be submitted to the SAG co-chairs asap.
2. The GSC Lead Agencies to Invite ECHO, World Bank, OFDA, and DFID for the June 1 teleconference.
3. SAG members to identify and suggest other donors that could participate in the DCG and provide contact information/counterpart details if possible.
4. ***Zero draft of the GSC Strategy 2018 - 2022***

See attached the current draft of the strategy as developed by the small group that worked on this.



It is important that the development of the new GSC Strategy is informed by the findings and recommendations of the Strategy evaluation currently underway. It should also align with the objectives and indicators of the ECHO proposal. The SAG should also align expectations internally around what level of detail we need into the Strategy itself.

A few gaps were mentioned:

* Human resources and capacity building: there is no mention of what the cluster can do about increasing human resource capacity, not just for coordination but also for operations/response. There seems to be a gap around developing human resource capacity in Outcome 2 on programming and delivery. The strategy should show that the GSC also wants to create HR shelter response capacity, not just for coordination. Within this, the strategy could also highlight a few key areas for capacity development such as cash or NFIs.
* In outcome 1 on planning and coordination, there is no indicator on developing a shelter response strategy in a timely fashion, which is one of the key deliverables of a cluster.

**Decisions and Actions:**

1. Please send feedback on the zero draft to SAG co-chairs (Pablo and Miguel) by Wednesday next week (May 10).
2. Pablo to follow-up on the finalization of the evaluation of the GSC strategy and try to coordinate with Jean to present to the SAG.
3. Small group (open to all) to meet on Thursday, May 11 (invitation to be sent out by SAG co-chairs) to integrate the comments received and advance the design of the consultation process that will take place.
4. ***Mid-year teleconference and other events***

We propose that the **mid-year teleconference takes place on 7 June** from 2pm to 3.30 pm and that the **GSC Coord Workshop and GSC meeting take place on the week 2-6 October**. Attached is a draft agenda for the mid-year teleconference.



It was suggested to include a presentation on the evaluation of the GSC Strategy in the mid-year Teleconference (by Jean). It was also recommended to engage participants and make it more interactive, perhaps through live feedback polls on various issues, rather than having participants just listen.

Some of the suggested themes for discussion at the mid-year teleconference were localisation, participation, settlements approach, and funding.

**Decisions and Actions:**

1. The mid-year teleconference to take place on 7 June from 2 to 3.30 pm.
2. The GSC Coordination Workshop and GSC meeting to take place on the week 2-6 October.
3. The GSC Support Team to prepare and send a GSC email save the dates update announcing the events.
4. SAG members to provide additional feedback and suggestions on the format and content to the SAG co-chairs by mid-next week (May 10).
5. SAG co-chairs to prepare a new draft of the agenda to be shared with cluster coordinators and SAG members for final feedback.
6. ***Panel for the Shelter Projects launch event***

A launch event for Shelter Projects 2015-2016 has been organized in coordination with the IASC Secretariat. This will take place at the Palais des Nations in Geneva on June 2 at 10-11:30 am.

The panel aims to discuss Shelter Projects, how we learn from programs and how we promote shelter and the cluster. Ideally it should include field practitioners, one or two people who have been involved in the implementation of the projects that are showcased. The panel should be operational focused.

The list of panellists needs to be submitted to the IASC by May 16.

**Decisions and Actions:**

1. SAG members to send suggestions on possible panellists to Joseph asap, ideally by the end of next week at the latest (May 12).
2. ***Sphere Consultation with the GSC SAG***

June 9 was suggested as the date for a Sphere consultation with the SAG.

**Decisions and Actions:**

1. Sphere chapter leads to follow-up by email.

**Next SAG meeting will take place on 25 May 2017**